



Discovery Leader

About the San Antonio Children's Museum

Since its founding in 1995, the Children's Museum has been the only museum in San Antonio that is entirely devoted to children under the age of 10. With three floors of interactive exhibits and a wide variety of early literacy, science, health and art offerings, the museum's vision is to enrich children's lives and to positively impact the San Antonio community through inspired play. We seek to provide high-quality programming and exhibits that encourage life-long learning and provide guests have ever-changing experiences with each visit.

The Museum is currently engaged in a strategic planning process to chart the course for its next 5 years. SACM is committed to being a city-wide resource in early childhood education. To do that, we help children develop essential foundational and critical thinking skills, encourage children and families to connect in meaningful ways and provide professional resources to schools and educators.

Position Overview

SACM is seeking an energetic self-starter who will interact with museum visitors in a meaningful way, encourage educational play and inquiry-based learning in the exhibits, and engage caregivers in the museum experience. Candidates must have strong people and leadership skills and prior experience working with young children. Discovery Leaders provide spontaneous activities on the museum floor, conduct lessons with school groups and teach interactive programs with kids and families. Delivering outstanding service to every guest who comes through our doors is key to our mission. This position is expected to be approximately 35 hours per week.

Specific responsibilities include:

Education

- Facilitate caregiver/child interactions throughout museum exhibits
- Interact with museum guests to ensure an educational and fun experience
- Encourage the exploration of exhibits and props in new and meaningful ways
- Regularly assist with teaching field trip lessons and other in-house educational programs
- Work closely with the Education staff to stay abreast of current in-house programs, field trip lessons and exhibit updates

Guest Service

- Greet all guests and volunteers in a friendly and professional manner and deliver *outstanding* service to every guest
- Perform opening and closing duties in exhibit zones; help maintain a clean museum throughout each day

- Maintain smooth museum floor operations for enjoyment and safety of all museum guests

Candidate Qualifications

- Bachelor's degree is preferred
- Enjoy working with/caring for young children is a must; successful experience working with children, this could include experience as a teacher, camp counselor, informal educator, daycare staff, etc.
- Able to work with large number of children / parents / chaperones / teachers visiting the museum on a field trip
- Must be outgoing, energetic and enthusiastic
- Able to complete job assignments with minimal supervision and execute multiple job priorities simultaneously
- Must be self-motivated, attentive to detail, and be able to assist all guests with excellent customer service at all times
- A self-starter, who can work independently in addition to being a supportive team member
- Ideal candidate will be fluent in Spanish, including the ability to read, write, and communicate with guests
- Able to work a flexible schedule, including weekends, holidays and occasional evenings
- Must have excellent organizational, interpersonal, written and oral communication skills

How to Apply

Email resume and cover letter, including the contact information for three professional references, to resumes@sakids.org. Indicate position title in subject line.

The above statements are intended to describe the general nature of work performed by Discovery Leaders. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required of this position.

SACM is an equal opportunity employer.